How to Send Mails using your IEEE email alias

Prerequisites:
- Registered IEEE mail alias.
- Existing mail account(Preferably Gmail/hotmail)

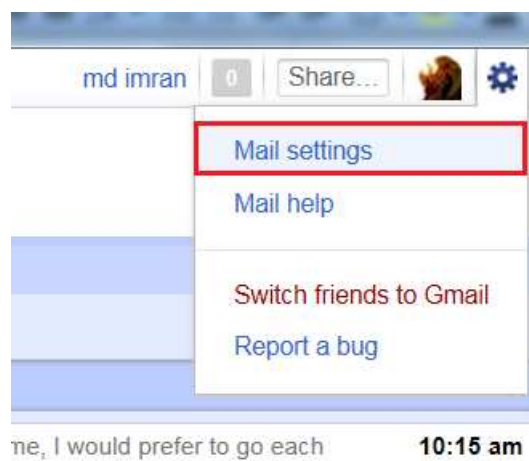## *For Gmail users:*

Step 1:

Go to: http://www.gmail.com
Login to your account

Step 2:

Click the small gear like button on the top-right corner of the page.
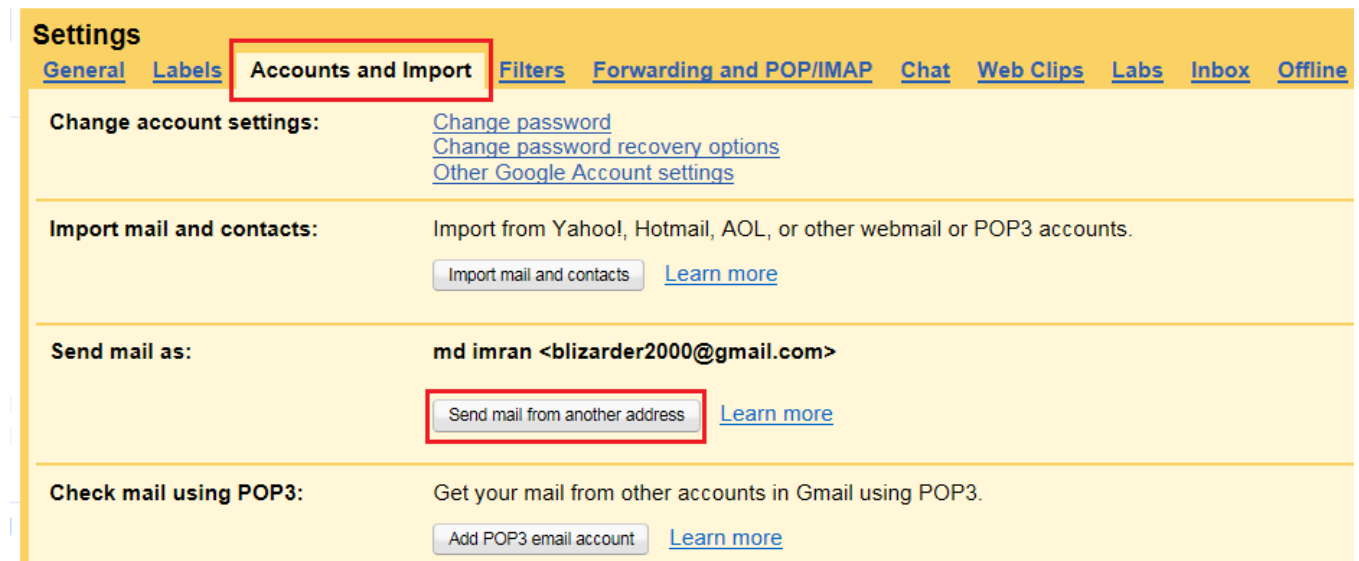

A drop down will appear, click "Mail Settings".

This will navigate you to a new page.

Step 3:

Click the "Accounts and Import" tab button.
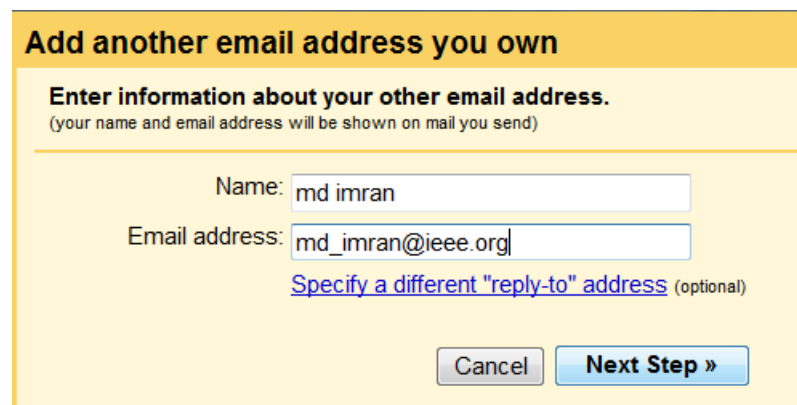
Click the "Send mail from another address" button.

A pop up will appear.

Step 4:

Enter your registered IEEE email alias id into the Email address text box.
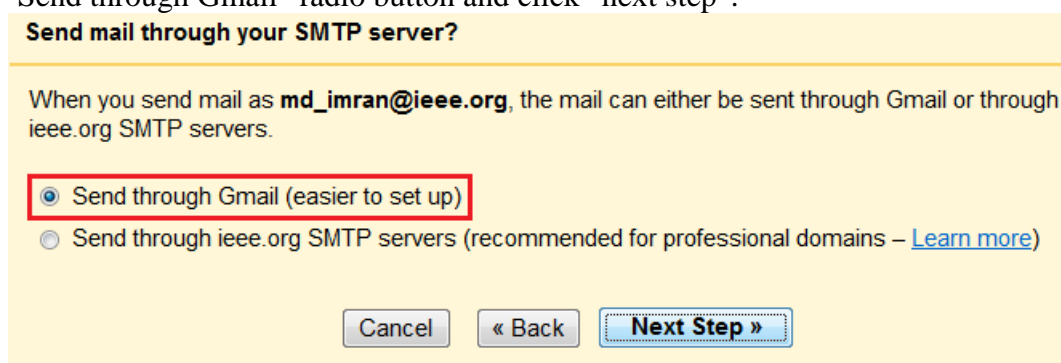
Click "Next Step"

Step 5:

Check the "Send through Gmail" radio button and click "next step".

Step 6:

Click the "Send Verification" button. You will receive an email to your registered IEEE email alias forwarding account.

Verify your email address

Before you can send mail as **md_imran@ieee.org**, we need to verify that you own this email address. To perform the verification click "Send Verification". We will then send an email to md_imran@ieee.org with instructions on how to verify your address.

Cancel   « Back   **Send Verification**

Step 7:

Go to your email account and upon the verification mail, copy the confirmation code and paste into the textbox and click verify.

An email with a confirmation code was sent to **md_imran@ieee.org**. [Resend email]
To add your email address, do one of the following:

Click on the link in the confirmation email   OR   Enter and verify the confirmation code   **Verify**

Close window

That's it, you are done.

Now to send a mail using your IEEE mail alias, while composing mail just click the "*from*" dropdown menu and select your ieee mail id.

Send   Save Now   Discard

From: md imran <blizarder2000@gmail.com>
md imran <blizarder2000@gmail.com>
To: md imran <md_imran@ieee.org>

Add Cc | Add Bcc

Subject:

Attach a file
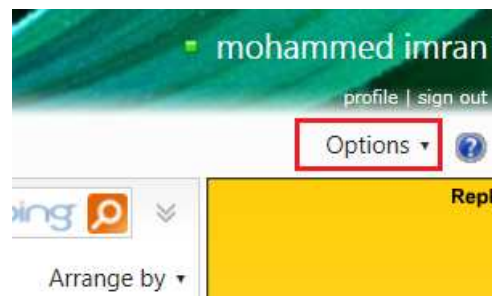
B *I* U *F*· T· T T   😊 ⊜ ⅛ ⅛ ⅛ ⅛ " ≡ ≡ ≡ T « Plain Text
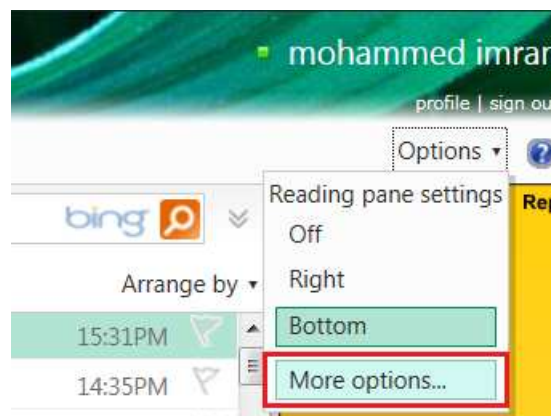
For Windows Live/Hotmail users:

Step 1:

Login to your Windows Live/Hotmail account and navigate to your Inbox.

Step 2:

Click the "Options" button on the top-right side of the page.

A drop down will appear, Click "More Options"

Step 3:

A new page will load, Click the "Sending/receiving email from other accounts" link.

Step 4:

Click the "Add another account to send mail from" link at the bottom of the page.

You can send mail from these accounts

When you compose a new message, you can choose to send it from any

Email account		
md_imran@live.in	(default 'From' address)	
blizarder2000@gmail.com	Use as default	Remove
md_imran@computer.org	Use as default	Remove

Add another account to send mail from

Step 5:

Enter your IEEE email alias in the provided text box and click "Send verification email".

Add an address to send mail from

Before you can use another account with Windows Live Hotmail, you must verify that it be
and follow the instructions in that email.

Add an email address: md_imran@ieee.org

Example: name@example.com

Send verification email   Cancel

Step 6:

You will receive an email, open it and click the verification link provided within the email to verify the mail address.

Inbox   Search email   bing

Show: **All** | Unread | From contacts | Social updates | From groups | Everything else «   Arrange by

	mohammed imran	Windows Live Hotmail: Verify your email address	15:56PM
	Gmail Team	Gmail Confirmation - Send Mail as md_imran@ieee.org	15:31PM
	Alias Registrar	Alias: [md_imran/MD.IMRAN] Registered!	14:35PM
	Alias Registrar	Alias-Deletion: [md_imran/MD.IMRAN] Processed!	14:20PM

2730 messages   Page 1 | Go to

mohammed imran   15:56PM
To md_imran@ieee.org   Reply

Verify that you own this email address

You have set up your Windows Live Hotmail account to send messages from this email address.
By adding this address, you'll be able to write messages and send them from this Windows Live Hotmail account:
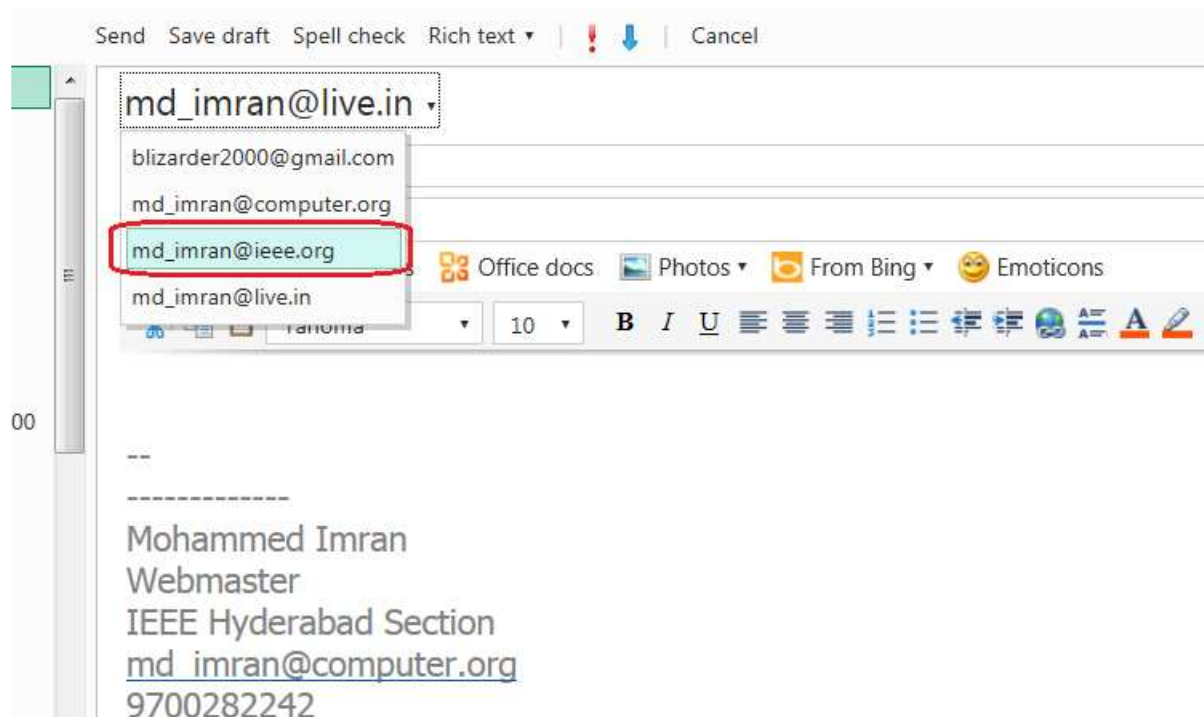
md_imran@ieee.org

1. To verify that you own this account and want to send messages from it, click the link below:

http://sn111w.snt111.mail.live.com?n=1626374366&rru=confirmsendasaddress%3fconfirm%3d1%26id%3dd4d4bfa6-04d4-411a-b975-dd567e9ef7b1%26h%3d01_4f06c636a04bc7cda5eb12a12acc25475c534ea2447ae68e6462881267700e25%26sid%3d14e9e5d7-b058-44f0-b850-98498b35e31c%26sh%3d01_2d544ac6af627a59b7b5d1a3b5e4fea0d4a6ed743d6a2c65c9813ff6c86bb68b

Step 7:

That's it, you are done.
Now while composing a new mail, just click your default mail id to choose your IEEE mail id to send it with the mail alias.

Yahoo Mail users:

I don't have/use a yahoo mail account.
So all the yahoo folks out there either switch to Gmail/Hotmail or figure it out on your own(again Google will be a great help)

<div align="center">

Cheers,
Mohammed Imran
IEEE Hyderabad Section

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